

RAE SUBDIVISION COUNTY WATER & SEWER DISTRICT NO. 313
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
November 15, 2023 at 7 pm

Present:

Bob Ingram, Board Member
Andrew Williamson, Board Member
Rich McLane, Board Member
Mike Stenberg, Hyalite Engineering

Ken Ridgway, Manager
Val Nolan, Secretary

ORDER OF BUSINESS:

The meeting was called to order at 7:00 by Rich McLane, Acting Board President as President Perry Hofferber and Vice President Nikki Penniman were unable to attend. The meeting was held in the maintenance building at RAE Water District.

A motion was made by Rich McLane to excuse Perry Hofferber and Nikki Penniman from attendance. This was seconded by Andrew Williamson. The motion passed unanimously.

PUBLIC COMMENT: No public comment was made.

APPROVAL OF MINUTES:

The minutes from the October 2023 board meeting were reviewed. A motion to approve the October 2023 minutes was made by Andrew Williamson and seconded by Bob Ingram. The motion passed unanimously.

TREASURER'S REPORT:

- FY 2022/2023 audit. The audit was completed by Amatics CPA Group and was sent to the RAE Water District Board of Directors by email on Friday, 11/10/2023. Discussion was held. Adjusting entries were made per Amatics CPA Group. A question was answered concerning a number on the governance letter and will be responded to by tomorrow.
- Investment policy. RAE Board was given a draft of an investment policy for the District to be discussed and reviewed. It was decided to have Ken send it to Susan Swimley, our attorney, for review and will be discussed again in January 2024. It was also suggested to confer with the absent Board members concerning the investment policy.

The treasurer's report was reviewed for October 2023. The grant income from Gallatin County of \$350,000 was moved from First Interstate Bank to Stifel Nicolaus, Repair/Replacement Water account, which was used to pay for Falcon Hollow Well#2. We are still awaiting the final \$50,000 of the ARPA grant and should receive it soon. A question was asked concerning the credit card and the specific items purchased were identified. A motion to approve the treasurer's report was made by Andrew Williamson and seconded by Bob Ingram. The motion passed

unanimously.

OLD BUSINESS:

- Hyalite Engineers is working on the bidding process for the RAE main office expansion. They hope to have it out to bid in January/February 2024.
- Second reading of Denny Menholt property annexation Ordinance O-230920. A motion to accept the second reading and approve O-230920 was made by Rich McLane and seconded by Andrew Williamson. The motion passed unanimously.
- RAE Water District is applying for an additional funding opportunity of \$30,000 (Renewable Resource Grants and Loan) for the Wastewater PER Grant.

MANAGERS REPORT: Ken

- Dave Lyons Excavation has completed the RAE Subdivision fire hydrant replacement project. They replaced six fire hydrants and some service lines.
- RAE Water staff Christmas Party will be held at The Mint in Belgrade on 12/6/2023 at 7 p.m. Discussion was held and it was decided not to have a meeting in December.

NEW BUSINESS:

- Woodbury Grove service agreement discussion for phase 1 consisting of 15 units. A motion was made by Andrew Williamson to approve Option 2 of the Woodbury Grove Phase 1 service agreement. This was seconded by Bob Ingram. The motion passed unanimously.

NEXT MEETING: The next meeting will be held January 17th, 2024 at 7 pm.

ADJOURN: Andrew Williamson motioned to adjourn the meeting at 7:57 and this was seconded by Bob Ingram. The motion passed unanimously.

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Manager's Report:

- Dave Lyons Excavation has completed the RAE Subdivision Fire Hydrant replacement project.
- Rae Water Staff Christmas party will be held at the Mint in Belgrade on 12/06/23 at 7 pm.