

RAE WATER & SEWER DISTRICT
AGENDA FOR MEETING, May 17, 2023 7pm

Call to Order: President

Public Comment:

- Visitors comment period limited to 5 minutes for each individual.

Minutes: Secretary

Approval of Minutes from last meeting.

Treasurer's Report: Treasurer

Approval of financial report.

Old Business:

- Val has researched and written up a new HRA health care program for Rae Water. This new HRA allowance will cover up to \$1,000 a month for full time employees. We will also offer dental and vision coverage through a group plan and that premium will be paid by RAE Water District but each employee who selects it will have their HRA reduced by that amount. Request further discussion on this matter, and approval to implement the new policy. Once approved there will be a resolution at the next board meeting to update the Employee Manual.
- Ken had a meeting on 5/5/23 with Mike Stenberg from Hyalite Engineering and, Brock Athman, from Allied. They are requesting an open conversation on how to proceed with development and water system improvements. Phase timelines and water improvement benchmarks for phases will need to be discussed so we can move forward with an agreement.

Manager's Report: Ken

- Woodland Park infiltration galleries are being operationally improved. The current cleanout procedure puts treated wastewater on the ground surface. Kevin and John have constructed a manifold system to prevent that from happening and waste back to a manhole in the area to send flush out water back to the sewer system.
- Ken and Val met with Malinda from Arch 118 (the architect firm doing the office expansion) and reviewed 3 options for the proposed new office floor plan. We chose two best options and are now waiting for the next steps. More to come on this subject as information allows.
- Val has implemented email billing options through Black Mountain Software. We have had a substantial number of requests for this new billing service. Thank you, Andrew Williamson, for putting the word out on this new service. We have already offset the annual cost for the service by saving money not having to mail out bill cards. We will be further trying to push the word out to our customers about this service. Val has also started the process of switching our web site service provider. Rural Water Impact will be our new website provider. This will be easier to use on the administration side, and more customer friendly to navigate.
- The Wastewater PER Request for Proposal was sent to the Bozeman Daily Chronicle on 5/1/2023. The advertisement will run in the paper one once a week for three weeks beginning May 3rd. Also, it was posted on the RAE Water website. The proposal deadline is June 9th 2023. At that time, we will select an engineering firm to start on the Wastewater PER.

New Business:

- New resolution for STIP-Short Term Investment Pool, R-230517, Montana Board of Investments. We need to add Ken Ridgway as Authorized Representative and remove David. We also need to select Authorized Delegates that can be on the account. Val is currently on it in order to access statements. Nothing can be done with this money unless authorized by the Board of Directors. It is also specifically attached to our account at First Interstate Bank. Request motion to approve.

Next Meeting: The next meeting scheduled for June 21st at 7 p.m.

Adjourn: